Continuing Education

Salisbury University provides traditional and non-traditional courses to the community. The University offers flexible educational programs through day and evening courses, extension courses, non-credit courses, winter terms, summer sessions, workshops/conferences, short courses, institutes, undergraduate and graduate courses and other types of educational/experimental experiences, both on and off campus.

Goals

The goals of continuing education at Salisbury University are as follows:

1. Identify community educational needs and interests for use in new and ongoing program development.
2. Provide educational experiences that encourage intelligent action in response to social, economic and political issues.
3. Provide opportunities to continually update and/or upgrade professional skills.
4. Provide a variety of activities relating to personal and cultural development.
5. Provide increased educational opportunities at suitable locations and hours convenient to those who may participate.

Continuing Education Units (CEU)

Salisbury University uses the Continuing Education Unit (CEU) for selected offerings in the Non-credit Continuing Education Program. The CEU is a nationally accepted method for recognizing, identifying, measuring and rewarding participation in non-credit certificate programs and special courses of varying lengths that are not part of the regular undergraduate or graduate degree programs. The CEU is defined as “10 contact hours of participation in an organized continuing education experience under responsible, sponsoring, capable direction and qualified instruction.” Professional and personal growth may be assessed in this manner. Courses for which CEU credit will be awarded are designated with the CEU initials.

Registration of Auditors and Undergraduate Non-Degree Students

Community members who have not earned a degree and wish to enroll for a limited number of undergraduate courses in the non-degree program must register through the Registrar’s Office. Information regarding registration procedures and deadlines is available on the University website (www.salisbury.edu/registrar/nondegree.html) or in the Registrar’s Office at 410-543-6150 or registrar@salisbury.edu.

Graduate Non-Degree Students

Non-degree graduate students who have never been admitted to a graduate degree program at SU do not need to submit an application or application fee. These students must have official transcripts sent to the Registrar’s Office from the baccalaureate granting institution (specifying their bachelor’s degree major) and all institutions attended for graduate study, and register for classes with the Registrar’s Office. Once the required official transcripts arrive, non-degree students may continue to enroll in graduate classes by completing a non-degree registration form online at www.salisbury.edu/registrar/nondegree/enrollment.html.

To facilitate non-degree students’ ease in scheduling classes, the arrival of transcripts may be delayed up to the end of the student’s first semester at SU. However, students must have their transcripts sent as quickly as possible as they may be necessary for scheduling purposes. If the official transcript(s) does not arrive in the Admissions Office by the end of their first term, students will not be allowed to schedule additional graduate classes or have graduate transcripts sent from SU.

A maximum of nine semester hours of credit earned prior to formal admission to a master’s degree program at SU may be applied toward graduation requirements for that degree. Certain graduate courses are available only to students formally admitted to a degree program. (Refer to the individual course descriptions for more information.)