

Graduate Council Meeting Minutes

Thursday, September 17, 2020 - ZOOM

MEMBERS PRESENT:

Annette Barnes, DNP/Nursing

Jennifer Bergner, MSME

Christina Bradley, Henson Rep

Melissa Bugdal, At-Large Seat

Celine Carayon, HIST

Kacie Cassar, GSC President

Doug DeWitt, Ed Leadership and Chair

Maida Finch, Ed.D./REED

James Fox, EDLD

Clifton Griffin, Dean of Graduate Studies

Yvonne Downie Hanley, M.B.A.

Stuart Hamilton, GIS

Martin Hunter, Registrar

Mary Hylton, MSW

Carolynne King, Fulton Rep

Laura Marinaro, MSAT

Scott Mazzetti, AHPH

John Nieves – ENG, Faculty Senate Liaison

Karen Olmstead, Provost

Dana Price, BIO

Vicki Root, CHHS Rep

Jessica Scott, OGS

Keetha Soosaipillai, CADR

Elizabeth Walk, OGS

Star Weaver, MAT

Thea Williamson, Seidel Rep

I. Call to Order – 3:30 p.m.

II. Introductions

III. Provost Update:

- Thanks for your continued efforts enrollment is holding steady.
- How can Provost's Office help grad students?
 - **S. Hamilton** – There is record enrollment in some programs but also record lowest budget.
 - **Provost** – There is sometimes a disconnect between fall enrollment and budgets since they are established in the summer. FY 22 is going to be very tough due to lower state revenues.
 - **S. Hamilton** – Should consider redistributing money internally. How are dollars split between undergrad and graduate programs? Which programs actually make money for SU?
 - **Provost** – We may need to reframe budgeting and graduate programs, along with continuing education is part of our growing portfolio.
 - **C. Griffin** – At almost 1,000 grad students, when we think of branding, graduate studies must be included in the conversation.
 - **M. Finch** – Ed.D. faculty are concerned that resources (such as Counseling Center) are only offered during daytime hours. **Provost** – Thought evening hours were also being offered but will confirm that.
 - **A. Barnes** – Thanked administration for technology that has helped students.
 - **C. Carayon** – Humanities students need good library resources and support. Access to databases and digital resources is crucial. Cuts to journals is concerning. Also, the campus bookstore is struggling to adjust to technologies. Students need cheaper book options.
 - **J. Nieves** – Agree. There are students who still don't have text books due to backorder issues. Students should cancel and order online.

- **Provost** – There are significant supply chain issues and industry disruptions that are affecting orders as well.
- Will there be any issues if the university is forced to move to a virtual commencement ceremony?
 - No issues.

IV. Dean's Comments – Clifton Griffin

- There was significant money spent on graduate programs last year. Clifton will review all marketing accounts and try to make them whole up to \$3K. If program needs additional funds, please let Clifton know and he will see what can be done.
- Thanks to Jessica Scott for her work on the new online orientation program. It is housed on MyClasses and the OGS website.
- The annual Boot Camp co-hosted by the Library will continue in a virtual setting this year.
- Enrollment – Are we expected to grow? Growth is under purview of Program Directors and should be evaluated for potential growth.

V. Minutes

- Minutes were approved as submitted.

VI. Update of Curriculog – J. Scott

- Acalog/Curriculog was implemented over the summer by Melissa Boog, Jennifer Ellis, Gail Welsh, Chris Harr, Christine Smith and Jessica Scott.
- Acalog is interactive catalog and is now live.
- Curriculog will replace paper curriculum forms and is interactive with catalog. **NO MORE COLORED PAPER!**
- Provides impacts reports so recommender knows all courses and programs that is affected by the change.
- All approvals are digital.
- Trainings are being rolled out now.

VII. SLATE Update – Liz Geiger

- SLATE is the CRM that is being implemented to replace EMAS.
- Will allow each program to have their own communication plan and model it to their students.
- Will also allow more tracking of communication and interaction from interest to enrollment.
- Can more easily query information and interactions. These can be manual or scheduled to occur as needed.
- Can be tailored to each program.
- Goal is for SLATE to also handle grad application needs and replace CollegeNet by Fall 21.

VIII. New Graduate Programs – D. DeWitt

- Programs need to be creative about future.
- Doesn't have to be a full program. Consider certificates to offer to our inventory.

IX. Graduate Course Depository

- Create suite of courses to use for interdisciplinary efforts.
- C. Carayon – Will often advise students to take courses in other programs. By providing them more options, students will be more well-rounded and marketable.
- C. Griffin – Many checklists lack flexibility and don't have room and courses must be available for them to use.
- A. Barnes – Encourage non-nursing options.
- D. DeWitt – Education has several empty electives and supports students taking non-education courses.
- S. Hamilton – Would be harder for those in science programs.
- C. Carayon – History could create courses that would help other programs. Example – History of Pandemics could be helpful to history and nursing students.

X. GSC Update

- There will be an outreach effort by GSC. They are sending a letter to all grad students and a small token of welcome (SU decal).
- Survey will be sent to grad students to see which resources they are using and what are their needs.

XI. Other Remarks

- M. Hunter – Thanks for turning in rosters. There was a 98% compliance rate.
- T. Williamson – Is Writing Center willing to do workshops?
 - M. Bugdal – Yes. Programs should follow up with the Writing Center to schedule. They can offer help with new APA 7th Edition and other styles.
- D. DeWitt – Acknowledged virtual Open House hosted by MSW. It's a great idea and Education will do something similar.

Meeting was adjourned at 4:46 p.m.

Submitted by Jessica Scott