

Salisbury University
Consortium Coordinating Committee meeting
November 16, 2017, 12 p.m.
President's Conference Room

Minutes

Present: Sam Geleta, Chair (President, Faculty Senate); Stefanie Hurst (Co-Chair, Staff Senate); Brittany Kesteven (President, Graduate Student Council); Cearrah Sherman (President, SGA); Amy Hasson (Chief of Staff, President's Office); Tracy Hajir (President's Office)

Representing Consortium Sub-committees: Edwin Lashley (Chief of SU Police); Humberto Aristizabal (Associate VP for Office of Institutional Equity); Kevin Vedder (Associate VP for Admin and Finance, HR); Ken Kundell (Chief Information Officer); Eric Berkheimer (Associate VP of Facilities & Capital Management)

Approval of Minutes from September 28, 2017

The minutes from the September 28, 2017 meeting were approved with the following change on page 2, under the heading Consortium Committees: "June Krell-Salgado recommended that the Cultural Affairs Committee be abolished **when we met in 2016.**"

Reports from Consortium Sub-Committees

- **Traffic, Safety, Buildings and Grounds** – Chief Ed Lashley
 - Chief Lashley noted that the Public Works Roundtable met recently and covers similar topics of discussion.
 - One issue of major concern is crosswalk safety. Measures for improved awareness are being discussed.
 - The selection of a chair for this committee resulted in a tie vote and installation of new members of the committee is necessary to establish a quorum for a revote. This should occur soon.
 - Chief Lashley noted that this committee is redundant with the SU Safety Committee, and recommends that either the committees be combined or a liaison is appointed between the two committees.

- **Information Technology Committee** – Ken Kundell
 - Ken noted that this is the "year of the web." Many things are happening in IT (Information Technology) including a revamp of the SU website and improvements in accessibility as a result of a signed agreement of resolution with the Office of Civil Rights over a lawsuit filed over vision impairment accessibility issues.
 - Ken stated that the University already uses software that monitors the SU website for traffic patterns and this software will also point out areas where accessibility is limited. Ken noted that measures will be taken to correct these findings to reasonable accommodation. Ken also noted that trainings will be conducted to inform and instruct those non-IT employees who create links on the SU website.
 - IT is currently working on replacing faculty and staff computers.

- Ken also noted that IT is coordinating a readily accessible database of Salisbury University documents.
 - The high performance Henson Hall computer lab should be up and running in spring 2018.
- **Facilities Management Advisory Committee** – Eric Berkheimer
 - Planning with space consultants is currently taking place with the upcoming renovation of Blackwell Hall and changes occurring on East Campus, including the Power Building.
 - **Committee on Wellness** – Kevin Vedder
 - Human Resources is in the process of filling two vacant positions in their department. An announcement will be coming out soon.
 - Kevin encourages everyone that if they haven't done so, please consider getting a flu shot.
 - Lunch and Learn sessions are available for the campus community. Information about these sessions will be sent via email and displayed on the LED billboard located near Maggs Gym.
 - **Cultural Diversity and Inclusion Committee** – Humberto Aristizabal
 - There has been a change to the bylaws expanding the scope of this committee. There are now 14 voting members and 14 ex-officio non-voting members.

Report from Faculty Senate – Sam Geleta

- Sam Geleta provided a report from Faculty Senate.

Report from Staff Senate – Stefanie Hurst

- Stefanie Hurst provided a report from Staff Senate.

Report from Student Government Association – Cearrah Sherman

- Cearrah Sherman provided a report from the SGA.

Report from Graduate Student Council – Brittany Kesteven

- Brittany Kesteven provided a report from the Graduate Student Council.

Meeting adjourned at 1:36 p.m.

Recorder: Tracy Hajir