

**Salisbury University**  
**Consortium Coordinating Committee meeting**  
**February 7, 2017, 12 p.m.**  
**President's Conference Room**

**Minutes**

**Present:** Teri Herberger, Co-Chair (Co-Chair, Staff Senate); Matt Hill, Co-Chair (Co-Chair, Staff Senate); Stephen Ford (President, Faculty Senate); Julia Howell (President, SGA); Tim Robinson (Adjunct Faculty Caucus); William Barron (President, Graduate Student Council); Amy Hasson (Chief of Staff, President's Office); Gina Boobar (President's Office); Humberto Aristizabal (Associate Vice President of Institutional Equity); Wendy Denny (Interim Director of Human Resources); June Krell-Salgado (Director, Cultural Affairs); Ken Kundell (Chief Information Officer); Ed Lashley (Chief, University Police); Eli Modlin (Interim Deputy Chief of Staff and Director of Government & Community Relations)

**Approval of Minutes**

The minutes from the November 3, 2016 meeting were approved.

**Consortium Committees Discussion**

- **Traffic, Safety, Buildings and Grounds Committee** – Chief Ed Lashley
  - At the last meeting, the committee reviewed the bylaws. The committee decided to nominate a person to serve as chair. The committee also agreed that the chair would appoint someone from the committee to handle the administrative duties. Debbie Kerns has been handling the administrative duties to date.
  - Discussed duplication of duties; there are several safety committees on campus.
  - The committee meeting was well attended and very interactive. The group is eager to re-invent
  - He believes there is still some benefit in having this committee.
- **Cultural Affairs Committee** – June Krell-Salgado
  - Committee had a drop off in attendance because she is always in contact with the people on the committee anyway.
  - June already meets with faculty and staff to plan the type of events for future semesters. She feels this committee is unnecessary.
  - Cultural Affairs needs storage room and volunteers. Julia said that she will talk with June later about volunteer opportunities for students.
  - Amy remarked that maybe this committee is not needed.
  - Humberto commented that the Cultural Diversity and Inclusion Committee has a spot for the Director of Cultural Affairs.
  - Amy asked June to write up a paragraph explaining the process and suggesting that the committee be abolished.
- **Facilities Management Advisory Committee** – Marvin Pyles not in attendance.

- **Cultural Diversity and Inclusion Committee** – Humberto Aristizabal
  - Committee is very active; it met three times last semester. There is full membership.
  - Committee elected co-chairs for the 2016-17 year; a faculty member and a student.
  - Three committee updates: 1) Reviewing the bylaws; they are still discussing possible changes so no bylaw changes to put forth yet. 2) Discussing consolidating functions of various diversity committees – trying to re-align the committees. 3) Last year in March, the committee presented in front of the President’s Advisory Team (PAT). They have been inquiring on the results of their presentation. They were happy to present in front of PAT but they feel nothing was accomplished.
- **Fiscal Advisory Committee** – Marvin Pyles not in attendance
- **Government Relations Committee** – Eli Modlin
  - Eli is new to the position, so he has not yet had a chance to convene the Government Relations Committee.
- **The Committee on Wellness** – Wendy Denny
  - This committee has not met for years.
  - Wendy submitted a request (via email to Amy and Teri) to add three key positions to the committee in the bylaws, but never heard anything back.
  - She would like to restart the committee.
  - Amy said that Wendy can add whatever positions she feels should be on the committee, but they would not be voting members.
- **Information Technology Committee** – Ken Kundell
  - The committee met three times last fall. They are trying to hold meetings three times a semester; used to only meet once a semester.
  - The committee selected a chair.
  - The committee discusses subjects including security, computer replacement, project updates, etc.
  - The committee is contemplating changing by-laws to include a librarian.
  - He believes it’s a valuable committee.

There was much discussion regarding the issue of voting members on the committees. Amy said that maybe all voting references should be removed from the committees – they are advisory committees. In cases of disagreement within the committee, two suggestions were made. Either present both the majority and minority opinion to the Coordinating Committee, or allow the elected members to vote.

Teri said that all the committees need to go back, review the bylaws, recommend changes to the Consortium Coordinating Committee; they will review the proposed changes and amend the bylaws as needed.

Amy recommended that the Consortium Coordinating Committee hold this meeting with the committee heads once a semester.

## **Governance Body Reports**

### **Report from Adjunct Faculty Caucus – Tim Robinson**

- Biggest issue for adjunct faculty is pay. They are trying to compare ‘apples to apples.’ Adjunct faculty are paid 48% of what full-time faculty are paid per credit hour. They are also trying to ask for the same raise. The last raise that adjunct faculty received was in 2014, but faculty received raises in 2015 and 2016. He is working with the Provost and Marvin Pyles on the pay issue.

### **Report from Faculty Senate – Stephen Ford**

- The Commencement Committee actually sets the policy for Commencement Regalia. So the Faculty Senate, which had a wide range of opinions on the subject, sent it back to the Commencement Committee to handle.
- They received the annual shared governance survey from the USM through the Council of University System Faculty (CUSF). The surveys were sent to each of the 19 Faculty Senate senators; they now need to send the survey results to CUSF.
- There is a new Gull card replacement policy; the card replacement fee has been changed from \$25 to \$10.

### **Report from Staff Senate – Teri Herberger**

- Eli and Robby Sheehan attended the last meeting and shared legislative priorities for this year.
- Implementation/non-implementation of the new FLSA regulations continues to be the primary issue right now. They will set a date for an all-campus staff meeting on the issue.

### **Report from Student Government Association – Julia Howell**

- SGA is continuing to work on initiatives and projects from the fall semester.
- This spring they will have Stop Hatin’ Week and Earth Week.

### **Report from Graduate Student Council – William Barron**

- They met yesterday and finalized the schedule for Board meetings and Coffee Hours.
- They are continuing to work on initiatives and projects from the fall semester.

### **New Business – Smoking and Vaping Policy**

- Amy explained that there was a recent revision to SU’s smoking policy to include vaping. She wanted to make sure all governance groups had seen it.

**Meeting adjourned** at 1:46 p.m.

Recorder: Gina Boobar