



Salisbury University Sport Club Program  
**FUNDRAISING PROPOSAL**

CLUB: \_\_\_\_\_

DATE OF PROPOSED FUNDRAISER: \_\_\_\_\_

FUNDRAISER NAME: \_\_\_\_\_

FUNDRAISER CONTACT \_\_\_\_\_ TITLE \_\_\_\_\_

**\*\*ALL ACTIVITIES MUST BE APPROVED PRIOR TO ANY ACTION TAKEN!\*\*  
\*\*THIS FORM MUST BE COMPLETED AND SUBMITTED TO THE ASSISTANT DIRECTOR OF ATHLETICS AND  
CAMPUS RECREATION AT LEAST 30 DAYS PRIOR TO THE FUNDRAISER.\*\***

1. DESCRIPTION, TIMEFRAME, LOCATION, AND OTHER PERTINENT INFORMATION:

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2. WHAT WILL THE FUNDS BE USED FOR?

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3. ARE THERE ANY OVERHEAD COSTS INVOLVED? (If yes, please provide a breakdown and explanation of the costs and provide information on how the club intends to pay for these costs).

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4. WHO IS RESPONSIBLE FOR COLLECTING AND DEPOSITING FUNDS? WHERE WILL FUNDS BE DEPOSITED?

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5. OTHER COMMENTS \_\_\_\_\_

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LIST OF INCOME/EXPENDITURES OF FUNDRAISING PROJECT (Attach an additional page if necessary)

<i>ITEM</i>	<i>DESCRIPTION/PURPOSE</i>	<i>COST</i>
OVERHEAD COSTS BREAKDOWN (What the club needs to spend money on to make the fundraiser possible):		\$
GUARANTEED INCOME (What the club knows it will make from the fundraiser):		\$
POTENTIAL ADDITIONAL INCOME:		\$

By signing below, you are acknowledging that the information presented is accurate to your knowledge. You also realize that you may be contacted for additional information.

Faculty/Advisor _____ <span style="display: block; text-align: right; font-size: small;">(Print)</span>	Dep. _____
Faculty/Advisor _____ <span style="display: block; text-align: right; font-size: small;">(Signature)</span>	Date _____
Email _____	Will be attending? _____
Student Contact _____ <span style="display: block; text-align: right; font-size: small;">(Print)</span>	Phone _____
Email _____	
Student Contact _____ <span style="display: block; text-align: right; font-size: small;">(Signature)</span>	Date _____

**\*\*For Office Use Only\*\***

Asst. Dir. Athletics/Camp Rec _____ <span style="display: block; text-align: right; font-size: small;">(Signature)</span>	Date _____
Director of Athletics _____ <span style="display: block; text-align: right; font-size: small;">(Signature)</span>	Date _____