

Salisbury University
Consortium Coordinating Committee & Standing Committees Meeting
April 25, 2016, 12 p.m.
President's Conference Room

Minutes

Present: Darrell Mullins, Chair (President, Faculty Senate); Melissa Thomas (Chair, Staff Senate); Carrienne Cicero (President, Graduate Student Council); Tyler Gibson (President, SGA); Tim Robinson (Adjunct Faculty Caucus); Amy Hasson (Chief of Staff, President's Office); Marvin Pyles (Interim Vice President of Administration & Finance), Wendy Denny (HR Administrator), Duke Darrigo (Interim Chief Information Officer), June Krell-Salgado (Director, Cultural Affairs), Robby Sheehan (Deputy Chief of Staff and Director of Government & Community Relations), Humberto Aristizabal (Associate Vice President of Institutional Equity), Ed Lashley (Chief, University Police), Gina Boobar (President's Office)

Consortium Committees Discussion

Amy Hasson explained that the committee heads were invited to today's Consortium Coordinating Committee meeting so that we can go through each committee and discuss the following:

- Purpose of the committee – do we have any duplicate committees?
- Does the committee have the correct staff member assigned to it?
- Is the committee meeting on a regular basis?

Each of the consortium committees should report back to the Consortium Coordinating Committee at some point during the year.

- **Traffic, Safety, Buildings and Grounds Committee – Chief Ed Lashley**
 - Committee last met during the summer; attendance is not good. Eric Berkheimer and Jeff Downes give updates on construction projects and how they will affect parking, etc.
 - Committee rarely has any issues to discuss; it has not raised any major issues.
 - Chief Lashley feels this committee should be kept separate from SU's Safety Committee.
 - Amy asked the Chief to set up one meeting per semester, instead of just one meeting during the summer. This may help attendance.
 - Committee to post meeting agenda and notes on the web page.
- **Cultural Affairs Committee – June Krell-Salgado**
 - Committee met once a month, but there was poor attendance.
 - June already meets with faculty and staff to plan the type of events for future semesters. She feels this committee is unnecessary. Darrell asked if all arms of governance are involved in this process. It's important for all pockets of campus to have a chance for input into the type of cultural offerings at SU.
- **Facilities Management Advisory Committee – Marvin Pyles**
 - Committee is basically the former space committee.

- Committee has not met for some time; there was no reason to meet. Now there are a lot of space concerns. SU will be hiring a space consultant.
 - Marvin advised that this committee be left as is. It will be important over the next several years, as the new Academic Commons opens.
 - Marvin said it's important to get the information out to campus regarding the process used to decide who will get available space. Melissa suggested that this information be posted on the campus governance web page.
- **Cultural Diversity and Inclusion Committee – Humberto Aristizabal**
 - Committee has met seven times so far this academic year; there is full membership.
 - Committee decided that the chair should be elected by the committee; there are currently two co-chairs.
 - Committee has 1) reviewed the definition of diversity and inclusion at SU, 2) discussed the Diversity and Inclusion Grant Program, and 3) discussed implementation of online inventory of diversity and inclusion initiatives (should be online by June 1st).
 - Humberto named the following follow-up items: improve communication (need to communicate to campus what this committee does) – look into adding an adjunct faculty member on the committee – members of the committee who are not voting members.
 - Darrell mentioned that Seidel has its own diversity committee; that committee should have a member on the consortium's committee.
- **Fiscal Advisory Committee – Marvin Pyles**
 - This committee has not met for years.
 - The Strategic Planning & Budgeting Committee serves a similar purpose and includes all the governance heads.
 - Marvin recommended keeping this committee, but it needs to be tweaked. Amy asked him to look at how to reconfigure the committee.
- **Government Relations Committee – Robby Sheehan**
 - Committee did not meet from 2009 to 2012. It really should only meet during the legislative session.
 - Committee is important but it's difficult to get people to attend the meetings. He held a meeting on February 10, 2016 and four people attended.
 - Committee's purpose should expand to community relations, then there would be topics to discuss in the fall semester.
 - Amy suggested the committee should meet at least once a semester.
- **The Committee on Wellness – Wendy Denny**
 - The SU wellness committee meets once a month.
 - Amy said there should only be one wellness committee; the SU wellness coordinator would be the facilitator of the committee.
 - Wendy said she will put this on the agenda as a discussion item for the May wellness committee meeting.

- **Information Technology Committee – Duke Darrigo**
 - Committee met several times last year, but has not met this semester yet. The meetings are well attended.
 - Committee’s composition as listed in the bylaws needs to be amended. “Director of Information Technology” is no longer accurate.

Amy thanked the consortium committee staff members for their assistance. Please submit to her any changes to the committees that should be revised in the bylaws. She will forward to the Consortium Coordinating Committee who will review the proposed changes and amend the bylaws. From now on, they will set up a meeting with the committee heads on a regular basis – possibly once a semester.

Meeting adjourned at 1:15 p.m.

Recorder: Gina Boobar