



Division of Student Affairs

Center for Student Involvement & Leadership

Fraternity and Sorority Life

Chapter Expectations Resource Guide

The following guide contains a list of potential partners for Chapter Expectations Programming. Most of the specific contacts listed may have partnered with fraternities and sororities in the past, however you are encouraged to create new programming opportunities outside of what you may find in this guide.

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Chapter Expectations Tracking Documents

A member of the FSL team updates the following spreadsheets with information about completion of Administrative and Wellness Education programming.

Administrative Requirement

Center for Student Involvement & Leadership (CSIL) Registration

Fraternities and Sororities must be recognized by the Center for Student Involvement & Leadership at Salisbury University to qualify for recognition by Fraternity and Sorority Life. Information about CSIL registration and requirements can be found [here](#) . Student organization registration is completed via the Involved platform. Visit Involved [here](#) to register your organization.

Fraternity and Sorority Life (FSL) Information Update

Each fraternity and sorority chapter must submit Updated FSL Information each semester to continue their recognition at the university. You will be asked to provide contact information for chapter officers and advisors as well as your insurance policy.

Semesterly Membership Rosters

At the beginning and end of each semester, The FSL Coordinator will indicate how you should submit your membership rosters. These rosters are used for identification purposes and to provide chapters with reports for their membership.

Annual Report

At the end of each academic year, each organization will submit an Annual Report which summarizes the programming, education, and change efforts of the organization for the year. The annual report is submitted via Involved.

Chapter Wellness Requirements

Monthly Meeting with Chapter Coach

Chapter Presidents must meet monthly with their Chapter Coach. These meetings will provide the President with personal support as well as support planning programs, addressing member concerns and risk management issues, and communicating with other stakeholders.

Annual Meeting with Chapter Coach and Alumni Advisor

Each chapter must complete an Annual Meeting with their Chapter Coach during the semester that their chapter transitions leadership positions. This meeting should include the alumni advisor, and at least 75% of the chapter executive board.

Fraternity and Sorority Leadership Summit Attendance

Each year in the fall and spring, FSL hosts the Fraternity and Sorority Leadership Summit (FSLs). This Summit is intended for executive positions only. At this day-long conference, students will build community, strengthen their leadership skills, and work on community-wide issues.

Fall & Spring New Member 101 Sessions (when applicable)

Each semester, FSL hosts several New Member 101 sessions for chapters educating and initiating new members. The entire new member class or intake class must attend the session as scheduled in collaboration with chapter leadership.

Council Officer Trainings

Intake Coordinator/ New Member Educator Workshop

Fraternities and sororities often struggle to identify appropriate activities for new members and interests to participate in as part of the new member program. To be approved to conduct new member education, each chapter must send their Intake Coordinator/ New Member Educator to this workshop if the chapter plans to conduct new member education.

Sexual Assault Prevention Chair Training

Each chapter is required to send at least one person each semester to a chapter liaison training for sexual assault prevention. This training will teach participants about sexual assault prevention, as well as resources on campus.

Diversity & Inclusion Chair Training

Each chapter must send at least one person each semester to attend diversity and inclusion chair training. This training will provide ideas and resources for educating about diversity and inclusion in the chapter and beyond.

Risk Management Chair Training

Each chapter must send at least one person each semester to attend risk management chair training. This training will focus on risk management for the chair's organization and the FSL community.

Community Wellness Education Programming Requirements

Chapter must have 90% of the chapter membership (including new members) participate in wellness education programming for the evaluation to be approved. Each chapter must submit five (5) hours of community service per chapter member to receive approval for that program category. All six wellness education programs must be completed to receive recognition for the next academic year. Resources for programming are provided below, but chapters are encouraged to use additional community or campus resources to fulfill these programming requirements.

Program Evaluation forms should be completed and submitted via Involved for each program and will be evaluated by staff members in the department. Chapters must upload an agenda, slides, a facilitator guide, or other evidence of the content delivered to the chapter. Additionally, chapters will be required to upload additional documentation and can choose between a roster of attendees or photo of the event.

Chapters are encouraged to host or attend programs that will simultaneously fulfill Chapter Expectations requirements and inter/national organization requirements. A program must meet at least 1 learning outcome per wellness education category. See below for the specific learning outcomes associated with each category.

Chapters with a membership total below 10 members are encouraged to collaborate with their chapter coach to develop an action plan for fulfilling the requirements in this document or request flexibility with the chapter expectations requirements.

We encourage programs that are led by (or done in collaboration with) knowledgeable facilitators and speakers, such as a national organization representative, national/regional speaker, staff/faculty at SU.

Alcohol & Other Drug Education Programming

Misuse and abuse of alcohol and other drugs (AOD) is a constant challenge for college students. This program should help educate members about the effects and negative consequences related to AOD. Alcohol and Other Drug Education Programming can be submitted for review on Involved [here](#).

Learning Outcomes:

- As a result of participating in alcohol and other drug education programming:
- Members will learn information about alcohol and other drugs to make responsible and educated decisions.
 - Members will develop skills necessary to intervene when the health and safety of others is at risk (i.e. addiction, binge drinking, alcohol poisoning).
 - Members will learn to recognize signs of unsafe and unhealthy behaviors.
 - Members will understand their organization's policies regarding alcohol and drugs.

Alcohol & Other Drug Education Programming Resources:

Person/Organization	Contact Information
SU Dean of Students Office	Email Helena Brummitt (hlbrummitt@salisbury.edu) if you want to work with a professional health educator to create a custom live presentation addressing the specific substance use needs of your chapter. NOTE: This option requires a separate meeting with Helena where the unique needs of your chapter are discussed, and all live presentations must be provided within working hours (8:30am-4:30pm, Monday-Friday).
Office of Fraternity & Sorority Life	Email your chapter coach to collaborate on a presentation for your organization. Staff members can personalize presentations for the needs of your organization and/or connect you with additional resources.
Inter/national Organization	You inter/national organization may have alcohol and other drugs programming available that can be facilitated by chapter members, inter/national staff, or alumni volunteers.

Hazing Prevention Programming

The new member education or intake process sets the foundation for the fraternity or sorority experience. This program should help ensure a positive and safe new member process that excludes hazing practices. Hazing Prevention Programming can be submitted for review on [Involved here](#).

Learning Outcomes:

As a result of participating in hazing prevention programming:

- Members will understand what hazing is and why it is important to prevent within their organization.
- Members will develop strategies for addressing hazing within their organization.
- Members will learn to identify positive and safe alternatives to hazing to enhance the new member education process.

Hazing Prevention Programming Resources:

SU Dean of Students Office	Email Helena Brummitt (hlbrummitt@salisbury.edu) if you want to work with a professional educator to create a custom live presentation addressing the specific Hazing Prevention needs of your chapter.
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NOTE: This option requires a separate meeting with Helena where the unique needs of your chapter are discussed, and all live presentations must be provided within working hours (8:30am-4:30pm, Monday-Friday).

Office of Fraternity & Sorority Life Email your chapter coach to collaborate on a presentation for your organization. Staff members can personalize presentations for the needs of your organization and/or connect you with additional resources.

Inter/national Organization You inter/national organization may have Hazing Prevention programming available that can be facilitated by chapter members, inter/national staff, or alumni volunteers.

Diversity and Inclusion Programming

This program should enhance the chapter's knowledge, awareness, or skills and stretch members to consider different perspectives and experiences around areas such as race, religion, ability, sexual orientation, etc. Diversity and Inclusion Programming can be submitted for review on Involved here.

Learning Outcomes:

As a result of participating in diversity and inclusion programming:

- Members will learn to appreciate different perspectives and challenge their own, as they relate to diversity and inclusion.
- Members will learn about life experiences and identities/communities that are different from their own.
- Members will discuss new or unfamiliar topics related to diversity and inclusion appropriately and respectfully.
- Members will reflect on diversity and inclusion issues in their chapter.
- Members will learn new skills to promote inclusion within their chapter.

Diversity and Inclusion Programming Resources:

Person/Organization

Contact Information

Office of Diversity & Inclusion
Robert Chin

Rschin@salisbury.edu

Office of Fraternity & Sorority Life
Jamal Earls

jxearls@salisbury.edu

Sexual Assault/Violence Prevention Programming

Sexual assault and relationship violence are significant problems in the world, and specifically on college campuses. This program should help chapters demonstrate a commitment to eradicating these issues. Sexual Assault/Violence Prevention Programming can be submitted for review on Involved [here](#).

Learning Outcomes:

- As a result of participating in sexual assault/violence prevention programming:
- Members will gain the skills necessary to intervene when encountering situations involving sexual assault/power-based personal violence.
 - Members will learn how to promote a culture of awareness about the myths and realities of sexual assault/violence on college campuses and within fraternity/sorority life.
 - Members will enhance awareness of resources on campus and/or in the local community related to sexual assault prevention.

Sexual Assault/Violence Prevention Programming Resources:

Person/Organization

Contact Information

Office of Institutional Equity
Anne E. Bergen-Aurand

aebergen-aurand@salisbury.edu

Life Crisis Center, Inc.
Summer Miles

smiles@lifecrisiscenter.org

Mental Health and Wellness Programming

Mental health is crucial to student success and overall well-being. Through this program, students will be able to highlight key focuses for their chapter around mental health and learn how to respond to chapter members in need while reducing social stigma of mental illness. Mental Health and Wellness Programming can be submitted for review on the Involved Link [here](#).

Learning Outcomes:

- As a result of participating in mental health and wellness programming:
- Members will learn information about mental health and wellness and identify stigmas associated with mental health.
 - Members will develop skills necessary to understand their own mental health and the mental health of others.
 - Members will learn to recognize signs of unsafe and unhealthy behaviors that may be indicators of a mental health concern.
 - Members will understand techniques for identifying and intervening when there is a mental health crisis.

Mental Health & Wellness Programming Resources:

Person/Organization

Contact Information

Community Service Programming

Chapters are expected to create opportunities for each of their members to engage in at least five (5) hours of service each semester. Community service is defined here as direct, hands-on service as opposed to philanthropy/fundraising, which is not considered a fulfillment of this expectation. Community Service programming hours can be submitted for review on Involved [here](#).

Learning Outcomes:

As a result of participating in direct, hands-on service for a community organization:

- Members will understand the importance of community service.
- Members will promote a culture of and appreciation for service to the wider community.
- Members will understand the difference between direct service and philanthropy.

Community Service Programming Resources:

Person/Organization

Contact Information

Volunteer Center

Amanda Clem

alclem@salisbury.edu